

# DATA CONSENT FORM



**If you are a member on an individual plan:**

If you have appointed an Intermediary they are given access to general policy and invoicing documents, Membership Certificates where no exclusions are listed, subscriptions and deductibles in order to manage your policy on your behalf.

You have the option to authorise an additional level of access covering health and medical information. This access will enable your Intermediary to manage all aspects of the policy on your behalf, for example setting up the policy, submitting and progressing claims.

**If you are a member on an individual plan:**

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**If you are a member on a company plan:**

Your intermediary has been appointed by the sponsor of your plan. As the appointed intermediary, they will be given access to general policy and invoicing documents, Membership Certificates where no exclusions are listed, subscriptions and deductibles.

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YOUR CURRENT INTERMEDIARY IS:

[illegible]

Intermediary ID						
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## CONSENT

I hereby give my consent for Bupa Global to share any medical information with my Intermediary listed above in order to manage my policy. This includes the following documents: Membership Certificate including exclusions, Claim Forms and any medical information required to process any claim I may have. I am aware that this will also include any documents sent directly to Bupa Global by me or my medical practitioner in respect of any treatment I may receive as a member of a Bupa Global administered policy.

**Signature**

[illegible]

Date	D	D	M	M	Y	Y
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[illegible][illegible]

**One consent form is required per person**

If you wish to cancel this authority at any time, you can do so by contacting Bupa Global either by phone on +44 (0) 1273 323 563 or in writing to:

Bupa Global, Victory House, Trafalgar Place, Brighton. BN1 4FY. United Kingdom

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## BUPA GLOBAL DATA PROTECTION NOTICE

**Purpose:** Personal data collected on you, and where appropriate, your family, will be used by Bupa Global to process your claims, administer your policy and may be used to detect and prevent fraud or improper claims.

**Confidentiality:** The confidentiality of patient and member information is of paramount concern to the companies in the Bupa Group. To this end, Bupa fully complies with Data Protection Legislation and Medical Confidentiality Guidelines. Bupa sometimes uses third parties to process data on its behalf. Such processing, which may be undertaken outside the EEA, is subject to contractual restrictions with regard to confidentiality and security in addition to the obligations imposed by the Data Protection Act.

**Medical information:** Medical information will be kept confidential. It will only be disclosed to those involved with your treatment or care, including your General Practitioner/Primary Health Physician, or to their agents, and, if applicable, to any person or organisation who may be responsible for meeting your treatment expenses, or their agents. Claims information may be discussed with the Bupa Global Agent/Adviser where you have requested the Adviser to assist you.

**Member details:** All membership documents and confirmation of how we have dealt with any claim you may make will be sent to the principal member.

**Telephone calls:** In the interest of continuously improving our service to members, your call will be recorded and may be monitored.

**Research:** Anonymised or aggregated data may be used by Bupa Global, or disclosed to others, for research or statistical purposes.

**Fraud:** Information may be disclosed to others with a view to preventing fraudulent or improper claims.

**Names and addresses:** Bupa Global does not make the names and addresses of members or patients available to other organisations.

**Keeping you informed:** Bupa Global would, on occasion, like to keep you informed of Bupa products and services which it considers may be of interest to you.

**Contact address:** If you do not wish to receive information about Bupa's products and services, or have any other Data Protection queries please write to the Head of Information Governance, at Bupa House, 15-19 Bloomsbury Way, London WC1A 2BA or at [DataProtection@Bupa.com](mailto:DataProtection@Bupa.com).

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